Qualifications Recognition Services

SUBJECT SPECIALISM RE-ASSESSMENT REQUEST

NEW ZEALAND QUALIFICATIONS AUTHORITY
MANA TOHU MĀTAURANGA O AOTEAROA
QUALIFY FOR THE FUTURE WORLD
KIA NOHO TAKATŪ KI TŌ ĀMUA AO!

If you applied for an International Qualifications Assessment (IQA) of your teaching qualification between 2015 and 2019 and believe that the specialist content of your qualification was not given full consideration by NZQA, you may fill out this form to request a subject specialism re-assessment, free of charge.

IMPORTANT

- For a teaching qualification to meet the subject specialism criteria, we need to confirm that there are 72 credits at level 7 or higher in subjects that are not initial Teacher Education content. This represents approximately two thirds of an academic year focusing on specialist content in the last year of a three-year degree or over the last two years of a four-year degree.
- NZQA is not responsible for assessing teacher salaries. This is done by the Salary Assessment Unit of the Ministry of Education in line with the relevant Collective Agreement.

Before you complete this form, please ensure you do the following:

- ☐ Check that your qualification is likely to meet the criteria: it must be at least three years in duration and have sufficient content in a specialist subject.
- ☐ Confirm that you have scanned copies of your IQA report and qualification documents such as the award certificate and transcripts. NZQA may request them to be able to complete this service.

Please complete the fields below. Please make sure you enter the details of the qualification you believe meets the criteria stated above and specify the subject of specialization. Incomplete or missing information will cause delays.

Applicant Name		IQA Number	–
Qualification Title			
Awarded By		Date of Award	
Subject Specialism			

Please send this completed form to Angela Gordon, Team Leader, Qualifications Recognition Services at anne.tenbroeke-smith@nzqa.govt.nz

Please note that it may take NZQA up to 25 working days to process your request.