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|  | **Delegate Leadership Development workshop, 6 March 2020****Issues & Organising Seminar, 7-8 March 2020** |

 |
| **Name:** |  |
| **Region:** |  | **Branch (school):** |  |
| **Home address:** |  |
|  |  |
| **Home phone:** |  | **Cellphone:** |  |
| **Email:** |  |
| Attendance |
| I am the regional |  | chair or ward rep |  | establishing teachers’ rep |  | te reo-a-rohe |
|  |
|  |  | secretary |  | men’s rep |  | women’s coordinator |
|  |
|  |  | treasurer |  | pasifika coordinator |  | rainbow network coordinators |
|  |
|  |  | and I will be attending the workshop on Friday and the seminar on Saturday and Sunday |
| or |
|  |  | I will only be attending the workshop on Friday |
| or |
|  | I am an executive member & the region has approved funding for me to attend the seminar on Saturday & Sunday |
| or |
|  | I am not a regional office-holder, however the region has approved funding for me to attend the seminar |
|  | on Saturday and Sunday |
| Travel |
|  | Please make airline bookings for me to Wellington. My nearest airport is: |  |
|  | Please book a  |  | seat only fare (7kgs carry on) |  | seat+bag fare |
| or |
|  | I do not require airline bookings. |
| **Accommodation** |
|  | Please book twin accommodation. If possible, I would like to share with: |  |
| or |
|  | Please book single accommodation and charge the $74.75 per night surcharge to: |  | me or  |
|  |
| or |  | my region  |
|  | I do not require accommodation | (this has been approved by the region) |
| **Meals** |
| All meals are provided at the hotel for the duration of the workshop and seminar. This includes a boxed lunch on Sunday at the end of the seminar. If you will not be eating at the hotel, then please let us know (eg if you are meeting family/friends off-site or if you are local and eating at home) |
|  |
| I do NOT need a meal provided for  |  | dinner on Friday night |  | dinner on Saturday night |  | lunch on Sunday |
| **Special requirements:** (eg special dietary needs, additional accommodation, early or later flights, only attending part) |
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**Please return to PPTA national office. Fax: 04 382 8763 or email:** **travel@ppta.org.nz**