

# School Engagement Flow Chart

## 1. Email Board of Trustees

- Email the principal or a member of the board of trustees.
- Use the living wage email template to highlight your connection to the school - i.e parent, alumni, student, teacher, etc.
- Attach the Living Wage Pledge, FAQ (Frequently Asked Questions) and the Campaign summary document.



## 2. Board Trustees Meeting

- Follow up to make sure the motion to sign the pledge is on the agenda at the next board of trustees meeting.
- Ask to speak , if you think it is necessary, to the motion to explain the effect of signing up to the pledge and the positive impact it will have on the lives of CCCG workers.
- Have the board of trustees and principal sign the living wage pledge.



## 3. Celebrate Signing of the Pledge

- Ask signatories to take a photo with the pledge and the school community members who brought it onto the agenda.
- Request that they write a quick statement about why they decided to sign up to the pledge.

