



It's About Time

2023 - 2025

TOOLKIT

**Secondary specialist technology
teachers ('manual' teachers)
(Appendix 6)**

Appendix 6: Secondary specialist technology teachers ('manual' teachers)

The provisions of the Secondary Teachers' Collective Agreement (STCA) also apply to PPTA members in approved manual training establishments, where the board is bound by that collective (eg this may be technology centres, or manual training centres attached to intermediate schools and some other non-secondary institutions).

A number of these institutions have timetabled weeks of fewer than 25 hours. The requirement for the minimum non-contact times must be considered within an individual timetable of 25 hours.

Where the school week is shorter than 25 hours the entitlement is best considered as the maximum contact allowable. For example:

- ❖ A secondary manual (technicraft) teacher in a school which has 25 hours of timetabled learning time per week is entitled to a maximum of 20 hours timetabled contact hours per week.
- ❖ A secondary manual (technicraft) teacher in a school which has 24 hours of timetabled learning time per week is entitled to a maximum of 20 hours timetabled contact hours per week.
- ❖ A secondary manual (technicraft) teacher in a school with 23 hours of timetabled learning time per week is entitled to a maximum of 20 hours timetabled contact hours per week.

Secondary manual (technicraft) teachers can hold permanent units. For each permanent unit they hold up to three units they must have their maximum contact hours reduced by one hour per week. If they hold four or more permanent units they must have their maximum contact hours reduced by at least three hour per week and for the fourth and subsequent permanent unit the employer will endeavour to reduce the timetabled contact by a further hour for each additional permanent unit.

The working year is 1816 hours. All duties are included in those hours. If an additional payment is held there must be written agreement about what extra work time/attendance outside open for instruction times (if any) is covered by the payment.

In schools where there are teachers on other collective agreements PPTA members may expect to be consulted on those parts of the timetable which affect them rather than on the whole timetable.

An agreement to a mechanism for addressing situations in which PPTA members might be asked to forego the minimum non-contact in any week is still required. That agreement is between the PPTA members, as they are bound to the collective, and the school management.

Agreements with parties to other collective agreements cannot override those reached under the provisions of the STCA.