



July 2017

Publishing student work

PPTA ICT Advisory Committee guidance for teachers intending to publish student work

Students own the copyright to their work. Schools should seek permission from the student's parent/guardian and the student to publish students' work.

"Students own copyright for all the original work that they create, be it a story, a painting, a dance, or whatever. Treat students' work just like copyright material from outside the school. Good practice is to get permission from the student's parent or guardian and in the case of secondary students, the student as well, to copy, perform, record, publish, or exhibit any student's work or do any other restricted act in relation to that work."

(Te Kete Ipurangi. Overview of copyright issues. Retrieved from:

<https://www.tki.org.nz/Copyright-in-schools/Guidelines-for-schools/For-teachers-and-contractors/Overview-of-copyright-issues>)

[Te Kete Ipurangi \(TKI\) Your students' work](#)

Get permission

"... ask students and their parents to sign a general copyright permission form when they enrol at your school. (This has the added benefit of ensuring new students and parents are aware of copyright issues.) Such permission should be limited to use of the work in restricted ways for educational and administrative purposes only."

[Te Kete Ipurangi \(TKI\) website: School copyright policy - sample](#)

[Sacred Heart Girls College policies \(pdf\)](#)

[Golden Bay High School Permission to publish student work, images & details \(pdf\)](#)