

Health and Safety Reps are Entitled to Attend Training

Elected Health and Safety Representatives are entitled to **two days paid leave each year** (as per Schedule 2, Section 12 of the Health and Safety at Work Act 2015).

The Health and Safety at Work (Worker Engagement, Participation and Representation) Regulations (2016) also entitles health and safety representatives to choose a training opportunity (whether initial training or additional training), in consultation with the PCBU (the School Board) regarding the time, date, location and costs relating to the training (Section 23 of the Regulations).

Once the Health and Safety Representative has made a request to use his or her annual training, the School must make a decision as soon as practicable or not later than 3 months from receiving the request.

The School must pay for the training fees and any other reasonable expense that the Health and Safety Representative may incur, such as travel and accommodation (Section 24 of the Regulations).

For further information see:

<http://ppta.org.nz/events/mahi-tika-learning-to-make-a-difference/>

www.worksafereps.co.nz

www.legislation.govt.nz



The PPTA is part of the Worksafe Reps training programme and provides specific health and safety courses for secondary schools.

WorksafeReps has been delivering health and safety representative training since 2003, and is currently the largest provider of this training in New Zealand.

Our courses are run by PPTA Health and Safety trainers who are subject experts in both health and safety and the school environment.

Our training is open to all staff working in secondary schools (not just PPTA members).

We consistently receive feedback from our course participants about the value of attending training that is specifically focused on schools and which also provides the opportunity to learn and network with other school representatives.

The Worksafe Reps programme works with:



The following courses are being offered in 2017. We also offer “in-house’ courses for a reduced rate where a school hosts the course and has a sufficient number of participants. To register visit <http://ppta.org.nz/events/mahi-tika-learning-to-make-a-difference/> or contact a PPTA Field Office.

Initial Health and Safety Training

This is a two day course for both new and existing Health and Safety Representatives. This course will provide an introduction to the Health and Safety at Work Act 2015 and an opportunity to complete the required Unit Standard (29315); ‘Describe the role and functions of the Health and Safety Representative in a New Zealand workplace’.

Dates:

March 27th & 28th
April 6th & 7th
May 1st & 2nd
May 4th & 5th
June 19th & 20th
June 29th & 30th
August 28th & 29th
North
September 25th & 26th

Locations:

Gisborne
Auckland
Rotorua
Dunedin
Wellington
Auckland
Palmerston
Northland

The cost for the two day course is \$520 GST incl. This includes all course materials and assessment. Any travel and accommodation costs must be met by the school.

Stage 2 Health and Safety Training

This two day course is for experienced Health and Safety Representatives who have already completed the Initial Training course. This course builds skills in hazard and risk management and injury and accident investigation.

Dates:

March 30 & 31
April 10 & 11
May 18 & 19
June 12 & 13
September 11 & 12
September 18 & 19
October 16 & 17

Locations:

Auckland
Wellington
Christchurch
Rotorua
Northland
Hamilton
Wellington

The cost for this two day course is \$400.00 GST incl. This includes all course materials. Any travel and accommodation costs must be met by the school.

Health and Safety Training for Principals

This one day course provides an introduction to the Health and Safety at Work Act 2015 and looks specifically at the role of a school Principal and the obligations as an Officer under the Act. The aim of the course is to provide Officers (as defined by the Act) with the skills, knowledge and competency to assist them to:

- Provide workplace health and safety leadership
- Comply with their duties under the Act
- Engage with Health and Safety Representatives and workers
- Develop and implement health and safety policies, procedures and systems

Dates:

March 23
May 30
July 4

Locations:

Christchurch
Wellington
Auckland

The cost of the course is \$300 GST incl. This includes all course materials. Any travel and accommodation costs must be met by the school.